

## **Assessment Day Subcommittee**

### **01.16.08**

**Members Present:** Dr. Katherine Garlough, Dr. James Bowen, Dr. Nancy Knous, Dr. Shelia Brintnall, Dr. Chandler Mead, and Mr. Bryan Pope

**Members Absent:** Dr. Mike Knedler, Dr. Mark Denton, Dr. Patricia Steed, and Ms. Mistie Kline

Meeting began at 4:00 P.M.

**Assessment Day:** Dr. Garlough discussed Assessment day with Dr. Evans and Dr. Fisher. Dr. Garlough will be meeting with Dr. Stacy from Ponca City in two weeks, to discuss their Assessment Day. Dr. Garlough stated that on every campus there was a drop in attendance and she would like to start collecting data on the exact numbers that attend each campus Assessment Day. Each dean offered some suggestions on how to improve assessment day. Dr. Evans wanted to increase the number of workshops and believes that Assessment Day needs stronger publicity. Also, there should be workshops for students. Dr. Brintnall stated that they have tried that before and attendance was very poor. Dr. Brintnall also suggested that we add someone from the Enid campus to this committee. Woodward's Assessment Day occurs over a whole week instead of one day. Dr. Brintnall asks if we had to have ours on one day and not hold classes. Dr. Mead stated we do that to increase turn out and it makes it easier having all surveys and exit exams on one day. Dr. Garlough believes we need to replicate our Assessment day more closely for the other campuses, and more emphasis needs to be placed on that facet that it is mandatory.

**General Education Testing:** Dr. Brintnall asks who was in charge of General Education assessment. Dr. Mead stated that the general education committee needs to have a say or be in charge of general education testing. Dr. Garlough stated it is hard to formulate a survey for general education and it may be easier if the general education committee was in charge of their own assessment. Dr. Brintnall made a motion to let the general education assessment be done by the general education committee with help in administration by the assessment office. Dr. Bowen seconded the motion, and there was no discussion, all were in favor. The motion passed. Dr. Garlough stated that the science department does not want to recognize the data or make changes based on course evaluations because the sample size is so small. However, they need feedback to better the program. Dr. Garlough suggested that they test the students who have completed their general education science requirements. Dr. Garlough suggests the assessment program needs to change in order to fit the students better because instead of students taking their general education requirements their first two years they are waiting until they are last few years, which affects the assessment program. The testing should be broken down between different subject areas and the students that have completed their requirements for that area are the only ones tested. Dr. Brintnall points out that by doing that they can no longer compare those tests to past test because the testing method would be different. Dr. Bowen stated that the point in waiting until all the general education classes were complete to test was to determine how much the students learned and retained. Dr. Garlough states that the general education committee needs to decide how they want to test, whether to continue with the testing of all subjects at once or if they want to divide the subjects up.

**Course Evaluations:** Dr. Garlough handed out a workshop of how the questions on the CIE's ranked in mean. The first two were above the standard deviation and the last was below the standard deviation. Dr. Garlough suggested that the questions near the end of the list be areas for workshops on Assessment day. Dr. Mead stated that some of the questions could be misinterpreted and need to be reworded. He also observed that questions 3 and 4 were far apart yet were related.

**Assessment Day Workshops:** Dr. Brintnall stated that last year an email was sent out asking if anyone wanted to do workshops and what they workshop would be about. Dr. Garlough stated that the speaker that was scheduled to come last year and did not make it would come back at no cost, and she would check on that for this year. Dr. Garlough ask if their were specific people the committee wanted to do workshops. Dr. Bowen stated that a service learning workshop would be great, and he would be in charge of checking into that.

**Assignments for Assessment Day:**

Dr. Mead-Picnic  
Dr. Brintnall-Scheduling  
Dr. Knous-Help with registration, and faculty assessments  
Dr. Lohmann-Registraion  
Ms. Kline-Games and Prizes  
Dr. Bowen and Dr. Knedler-Exit Assessments  
Dr. Steed-Registration  
Mr. Pope-Publicity  
Dr. Garlough-Student Surveys

Meeting adjourned at 5:00 P.M.

Minutes submitted by Molly Hill